Wolters Kluwer

Release Notes

August 2022

CCH Axcess™ AutoCheck

Welcome to CCH Axcess AutoCheck August 2022

This bulletin provides important information about the August 2022 release of CCH Axcess AutoCheck. Please review this bulletin carefully. If you have any questions, additional information is available on CCH Support Online.

New Features

Relabel "Client" to "Checklist"

- Instructional text that displays "Client" will be changed to display "Checklist" instead. This will be visible in the New Checklist and Roll Forward Checklist functions.

New Content

- 2022 Financial Statement Disclosure Checklist for Governmental Entities

Getting Started with AutoCheck

Prerequisites:

- CCH Axcess™ Install and Update Manager must be installed. For help with the installation, please review the Knowledge Base article How do I install CCH Axcess Install and Update Manager?

- Use the CCH Axcess™ Install and Update Manager to install the CCH Axcess Dashboard. For help with the installation, please review the Knowledge Base article How do I install, repair, uninstall or download CCH Axcess™ products?

- Users must be created in CCH Axcess™ prior to logging in. For help with creating users, please review the Knowledge Base article How do I add or create new staff users in CCH Axcess?

- A client must be set up in CCH Axcess before staff members can create engagements for the client. For help creating clients in CCH Axcess, please review the Knowledge Kase article How do I create a new client in CCH Axcess? Once users are created, they can log in by doing the following:

1. In a recommended web browser (listed below), go to https://autocheck.cchaxcess.com.

2. Log in with your CCH Axcess credentials.

3. Click "Start New Engagement" to create an engagement and search for the CCH Axcess client.

Browsers Supported with this Release

- Microsoft® Edge® (Internet Explorer® is no longer supported)
- Google® Chrome™ (Recommended)
- Mozilla® Firefox®